zeendoc
YOUR KIND OF DIGITAL

CUSTOMER TESTIMONIAL

Coti-Chiavari

Local authority sector



Needs

The town hall is considering an extension to meet its need for additional space; an alternative is being considered: recovering the 100 m² of archives through digitisation.

Implementation

The digitisation of the archives and the filing of documents were spread over 2 budget years; from the following 1 January, **Zeendoc became the sole solution** used to manage mail and other documents without once again taking over the freed-up space.

2 days of training were enough to abandon the former, obsolete mail management system for good. All staff were immediately won over by the simplicity of the tool. In particular, colleagues who had known the various stages since the triple copies made on carbon paper were able to appreciate the benefits brought by the solution.

- We were, in a way, a "pilot town hall" for adapting Zeendoc to the specific needs of local authorities; we were able to shape the solution, already **very ergonomic**, to our own image and contribute to this fine creation.

  *No more "strolls" through the dusty archives, **we are done playing bookworms.***

- During the configuration phase, the Zeendoc technician and trainer often told us, "If the solution slows you down, it is not suited to you; saving time is the result we are going to achieve!" ... Bet won!

It is in the area of incoming mail that Zeendoc brings the most spectacular improvement: an hour of tedious work was needed every morning for registration; today, 5 minutes at the scanner and 5 minutes to confirm the indexing are enough. Sending documents by post, which avoids postage, envelope handling, and back-and-forth trips, also helps increase productivity. For a small commune, the solution, tailored to our image, made it unnecessary to set up a circulation system, and the 5 regular

Testimonial from Mr Jean-Pierre Rachelli, Territorial Attaché for Urban Planning



*Zeendoc has enabled us to **free up 100 m² of premises** while **saving 3 hours** a day on low-value tasks and archive searches.*

In southern Corsica, 40 km from Ajaccio, the area enjoys a long stretch of coastline studded with some of the most beautiful beaches on the island. **A few figures: 700** inhabitants in winter. In summer, the commune absorbs a **strong tourist presence** (around 4,500 residents), notably in **second homes**. **12** employees, including **5** Zeendoc users.

users have access to all of the documents. We have extended the application to multiple areas such as building permits and prior declarations (around a hundred a year), public contracts, payment orders, ... even to the point of turning the constraints of PESV2 into opportunities.

Results

- A tremendous time saving
- A considerable improvement in productivity
- The disappearance of various particularly tedious tasks for town hall employees.

The "stamp and index number" filing system dates from the early 20th century; ***with Zeendoc, we have entered the 21st century.***





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WHY CHOOSE ZEENDOC ...

Accessible and hassle-free

- Unlimited users, at no extra cost.
- Free storage, ISO 27001 certified.
- 100% cloud and low-carbon solution.

Efficient and scalable

- Modular and adaptable to your needs.
- Compliant with mandatory electronic invoicing.
- Boosted by AI developed in-house.

Connected to your ecosystem

- Interoperable with your business tools.
- Compatible with all accredited platforms.
- Secure access from all your devices.

Expertise you can trust

- 25 years of experience in document management.
- Leader among micro-enterprises, SMEs, and local authorities.
- Solution developed and hosted in France.

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